



**Date:** March 28, 2024

**To:** Coordinated care organizations (CCOs)

**From:** Dave Inbody, CCO Operations director

**Subject:** Changes to 2024 Community Advisory Council (CAC) Demographic Report deliverables

This communication is about the following inter-related deliverables in the CCO contract:

- Exhibit K, Section 5, Paragraphs a and d: Annual CAC Demographic Report due by 6/30/2024. Sub.Paras. (1)-(6) of Para. a specify the content requirements for the Report.
- Exhibit K, Section 5, Paragraphs b and c: Organizational chart and associated graphic illustration to be submitted with the CAC Demographic Report.

The Oregon Health Authority (OHA) will **waive the CAC Demographic Report requirements specified in Sub.Paras. (2), (3), (5), and (6) of Para. a**. Further, OHA will combine and simplify the Report requirements specified in Sub.Paras. (1) and (4) of Para. a.

OHA will also **waive the requirement in Para. c to submit a separate graphic illustration** of the organizational chart information required by Para. b.

These changes will be reflected in the 2024 CAC Demographic Report template provided to CCOs. The due date for the above deliverables remains 6/30/2024.

OHA will make these changes in the 2025 CCO contract restatement.

### Questions?

If you have general questions about this communication, please contact Cheryl Henning, CCO Contracts Administrator, at [Cheryl.L.Henning@oha.oregon.gov](mailto:Cheryl.L.Henning@oha.oregon.gov).

If you have questions about the CAC Demographic Report, please contact Tom Cogswell, Project Coordinator and CAC Lead, at [Thomas.Cogswell@oha.oregon.gov](mailto:Thomas.Cogswell@oha.oregon.gov).

Thank you for your continued support of the Oregon Health Plan and the services you provide to our members.